

MINUTES OF THE LAKE ANNUAL MEETING OF
BOARD OF MEMBERS OF THE
LAKE WASHINGTON STANITARY DISTRICT
Annual January 11, 2021

1. Call to Order

Chairman Schmillen called the Annual Meeting of the Board at 7:00 p.m. on Monday January 11, 2021 at the Mankato Reginal Airport Conference Room, at 3030 Airport Road, Mankato, MN 56001. Announced that this meeting may not be recorded.

2. Roll Call

Present: Paul Aukes, Tom Dougan (via phone), Jim Halbur, and Bob Schmillen.
Absent: Randy Westman.

3. Review and approval of the agenda

Resolution 21.01: Member Aukes moved to approve the agenda. Upon a second from Halbur, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent.

4. Review and approval of the Minutes of the December 14, 2020 Regular Meeting

Resolution 21.02: Member Aukes moved to approve the minutes of the December 14, 2020 Minutes. Upon a second from Halbur, the motion passed by a vote of 4 in favor, 0n against, 0 abstaining, and 1 absent.

5. Officers' reports

a. Chair – Bob Schmillen

- Discussed the Knaus case with Legal Council.

b. Vice- Chair Paul Aukes

- No report.

c. Treasurer-Halbur

- Reviewed the Cash Activity Report
- The balance of the checking account as of November 30 was, \$1,465,483.16.
- Reviewed bills totaling \$686,132.15

Resolution 21.03: Treasurer Halbur moved to pay the bills as presented and accept the report. Upon a second from Aukes, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent.

- The balance of the checking account after deposits, paying bills, and payroll deductions will be \$997,709.85.
- Reviewed the December 31, 2019 financial statements.

Resolution 21.04: Treasurer Halbur moved to approve the Balance Sheet and Income Statement. Upon a second from Aukes, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent.

d. Secretary

- No Report.

6. Bonding

- George Eilertson presented the Refunding Bond

Resolution 21.05: Member Aukes moved to refund the 2014 Bond with the 2021 Bond interest being 1.84%. Upon a second from Halbur the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent.

7. Appointments, Designations, and Assignments

a. Appointment of Officers for the ensuing year

- Nomination for Schmillen for Chairman, a unanimous vote was passed.
- Nomination for Aukes as Vice-Chair, a unanimous vote was passed.
- Nominations for Halbur for Treasurer, a unanimous vote was passed.

b. Designate the Official Newspaper

Resolution 21.06: Member Aukes moved to designate the Mankato Free press as the Official Newspaper of the District. Upon a second from Dougan, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent.

- c. Select Official Depository for the District.

Resolution 21.07: Member Aukes moved to designate the Community Bank of Mankato as the Official Depository of the District. Upon a second from Dougan, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent.

- d. Discuss Bylaws and Procedural Changes

- No changes needed at this time.

- e. Annual appointments to administrative positions.

Resolution 21.08: Member Aukes moved to appoint Jim Deike as the District Secretary. Upon a second from Dougan, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent.

- f. Assign committee members

- Deferred.

8. Open forum for Constituents

- None.

9. Old Business

- a. Engineering

- None.

- b. System Maintenance

- The additional wet wells have been ordered.
- Only two call outs last month.

- c. Review vendor proposals

- Reviewed 2019 proposal from. Pettipiece and Associates, Jadd Seppman & Sons, Blethen Berens, Generator Services and Deike.

Resolution 21.09: Member Aukes moved to accept the 2021 proposals from Pettipiece & Associates Jadd Seppmann & Sons, Blethen Berens, Generator Services, and Deike. Upon a second from Dougan, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent.

d. Review 2020 Calendar of Events

- Reviewed Calendar with no change need at this time.

10. New Business

a. Other

- No other new Business.

11. Discuss Agenda for the February 8, 2021 Meeting

- The Agenda will be set next week.

12. Adjournment

The Meeting was adjourned at 8:01 p.m.

Respectfully Submitted

James Deike

Secretary