

**MINUTES OF THE PUBLIC HEARING TO REVIEW  
THE 2018 RATE INCREASE AND THE  
REGULAR MEETING OF BOARD  
MEMBERS OF  
LAKE WASHINGTON SANITARY DISTRICT**

7:00 p.m.

November 13, 2017

Location: Mankato Regional Airport Conference room, 3030 Airport Road,  
Mankato, MN 56001

**1. Public Hearing to Review the 2018 Rate Increase**

**a. Open the Public Hearing**

- Chairman Schmillen opened the Public Hearing at 7:00 p.m.

**b. Present the 2018 Rate Increase**

- The 2018 proposed rate increase for 2018 is an increase of \$2.00 in the Base fee to \$23.00, and an increase of .75 cents in the flow charge to \$8.25 per 1000 gallons.

**c. Public Commentary**

- No Public commentary.

**d. Close the Public Hearing**

- The Public Hearing was closed at 7:04.

**2. Call to Order**

Chairman Schmillen called the regular meeting of the Board to order at 7:04 p.m. on Monday, November 13, 2017 at the Mankato Regional Airport conference room, at 3030 Airport Road, Mankato, MN 56001.

**3. Roll Call**

Present: Paul Aukes, Jerry Kallheim (via telephone), Randy Westman, Art Zuhlsdorf, and Robert Schmillen.

**4. Review and approval of agenda**

**Resolution 17.87:** Member Zuhlsdorf moved to approve the meeting agenda. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**5. Review and approval of the Minutes of the October 9, 2017 Regular Meeting**

**Resolution 17.88:** Member Aukes moved to approve the minutes of the October 9, 2017 Regular meeting. Upon a second received from Zuhlsdorf, the motion passed by a vote of 5 in favor, 0 against 0, abstaining, and 0 absent.

**6. Officers' reports**

**a. Chairman – Bob Schmillen**

- Spoke with Mark Winson from the City of Mankato for repair of the lift station at the airport and possible multiple payments for the cost. The City has not made a decision on the 2018 rate increase.

**b. Vice Chair – Paul Aukes**

- No Report.

**c. Treasurer – Art Zuhlsdorf**

- The balance of the checking account as of October 9, 2017 was \$2,075,707.59.
- Reviewed bills totaling \$88,438.48.

**Resolution 17.89:** Member Zuhlsdorf moved to pay the bills as presented. Upon a second from Aukes the motion was passed by a vote of 5 in favor, 0 against 0 abstaining, and 0 absent.

- Amount transferred from checking to CD's of \$1,600,000.00.
- The balance of the checking account after deposits, transfers, payroll deductions, and the bills are paid will be \$1,134,656.57.
- Reviewed the October 31, 2017 financial reports.

**Resolution 17.90:** Member Zuhlsdorf moved to approve the October 31, 2017 Balance Sheet. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**Resolution 17.91:** Member Zuhlsdorf moved to approve the October 31, 2017 Income Statement. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**d. Secretary – James Deike**

- Issuing a building permit to R. Henry Construction, for 120 Nighthawk Lane, Madison Lake, MN 56063.
- The book value of the collateral at the Federal Reserve as of October 31, 2017 was \$2,934,005.21.

**7. Open forum from Constituents**

- Ken Firle, 4310 Linder Bay Lane, Madison Lake, MN 56063, inquired about the maintenance needed on the Linder Bay Collection System.

**8. Old Business**

**a. Consider 2018 Rate Increase**

**Resolution 17.92:** Member Aukes moved to approve the proposed 2018 Rate increase of \$2.00 Base Rate to \$23.00, and the Flow Rate by .75 cents to \$8.50 per 1000 Gallons. Upon a second received from Kallheim the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**b. Engineering**

- None.

**c. System Maintenance**

- Shane Youell reviewed the current maintenance issues.

**d. Depreciation**

- Discussed the current depreciation used for the Financial Statements.
- Reviewed using the spread sheet for depreciation from the Rural Water Association.

**e. Review the 2017 Calendar of Events**

- Reviewed the Calendar with no changes being made.

**f. Other**

**Resolution 17.93:** Member Aukes moved to adopt the special assessments for unpaid user fees totaling \$6,312.17. Upon a second received from Kallheim, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent. (complete resolution attached)

**9. New Business**

**a. Other**

- None.

**10. Discuss Agenda for the December 11, 2017 Regular Meeting**

- Agenda will be set next week.

**11. Adjournment**

The meeting was adjourned at 8:15 p.m.

Respectfully Submitted

/s/ James Deike

James Deike

Secretary of the Lake Washington Sanitary District

**RESOLUTION NO. 17.93**

**LAKE WASHINGTON SANITARY DISTRICT  
RESOLUTION IMPOSING ASSESSMENTS FOR UNPAID USER FEES  
AND CERTIFICATION OF ASSESSMENTS**

WHEREAS, the Board of Managers of Lake Washington Sanitary District (the “District”) has, pursuant to Minnesota Statute 429.061 and Section 7.4.10 of the District Code thereof, and prior to the date hereof and as required by law, made demand for unpaid user fees for services provided through the District’s waste water collection and conveyance system (the “Facilities”); and

WHEREAS, the persons identified in this Resolution have, notwithstanding the District’s demand, failed to pay the user fees identified herein; and

WHEREAS, pursuant to Section 7.4.10 of the District Code, unpaid user fees shall become a lien on the property that is served by the Facilities and in the event an owner shall fail to pay such user fees, as required by that Section, the District may undertake to have said fees certified as an assessment against the property at an interest rate of 8% per annum, to be collected and remitted to the District in the same manner as assessments for local improvements.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE DISTRICT:

1. The District has determined that the following properties have received services and benefits of the District Facilities and that the amounts set forth below remain unpaid as of the date of this Resolution.

<b>Property Owner</b>	<b>Property Address</b>	<b>Parcel No.</b>	<b>Unpaid User Fees</b>
Kate Anderson	61259 Kimble Ct	R37.05.28.251.004	\$394.22
Midstates Holding	22458 Lake View Rd	R39.10.02.151.017	\$1,076.62
Paul Lindahl	22833 Kopps Ln	R37.05.35.402.003	\$362.03
Peter Borchardt	6109 Shamrock Dr.	13.445.0020	\$674.91
Tyler Baka	220 Jacks Dr.	R37.05328.301.009	\$3,543.38
Vicki Stewart	5300 Sandy Beach CT	13.008.2600	\$116.01
Keith Zuehlke	61870 Nature Rd.	R39.10.03.451.009	\$145.00

2. The amounts set forth in the preceding paragraph shall constitute a special assessment against the lands and properties identified therein, and each tract of land and property identified therein is hereby found to be benefited by the services of the Facilities.

3. The assessment adopted by the foregoing Resolution shall be payable in a single installment to be payable with the general taxes collectable during the year 2018 and shall bear interest at the rate of 8% per annum from and after the date of adoption of this Resolution.

4. The owner of any lands or properties identified in this Resolution and so assessed may, at any time prior to the certification of the assessment to the County Auditor, pay to the Treasurer of the District the whole assessment on such property or land with interest accrued to the date of payment.

5. The Secretary of the District shall forthwith transmit a certified duplicate copy of this Resolution to the County Auditor of Blue Earth and Le Sueur County's, Minnesota to be extended on the respective tax lists of the County.

6. The Secretary of the District shall mail to each owner of the lands and properties described in this Resolution a notice stating the amount of the adopted assessment, the right of the property owner to prepay the entire assessment, the time in which prepayment may be made, and the rate of interest accruing thereon.

7. Adopted by the Board of Managers of Lake Washington Sanitary District this 13<sup>th</sup> day of November, 2017.

LAKE WASHINGTON SANITARY DISTRICT

By: /s/ Robert Schmillen  
Robert Schmillen  
Its: Chairman

ATTEST:

By: /s/ James Deike  
James Deike  
Its: Secretary

I, James Deike, Secretary of the Lake Washington Sanitary District, do hereby certify that Resolution No 17.93 was moved for adoption by Board member Aukes and seconded by Board member Kallheim and, upon vote being taken thereon, Resolution No.17.93 was adopted by a vote of 5 in favor, 0 against, with 0 abstained, and 0 absent.

Dated this 13<sup>th</sup> day of November 2017.

/s/ James Deike  
James Deike, Secretary