

**MINUTES OF THE REGULAR MEETING OF
BOARD MEMBERS OF THE
LAKE WASHINGTON SANITARY DISTRICT
August 14, 2017**

1. Call to Order

Chairman Schmillen called the regular meeting of the Board to order at 7:00 p.m. on Monday, August 14, 2017 at the Mankato Regional Airport conference room, at 3030 Airport Road, Mankato, MN 56001.

2. Roll Call

Present: Paul Aukes, Jerry Kallheim, Randy Westman, Art Zuhlsdorf and Bob Schmillen.

3. Review and approval of the agenda

Resolution 17.70: Member Aukes moved to approve the agenda. Upon a second from Kallheim the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

4. Review and approval of the Minutes of the July 24, 2017 Regular Meeting

Resolution 17.71: Member Kallheim moved to approve the minutes of the July 24, 2017 regular meeting, seconded by Zuhlsdorf. After discussion, the item 7.d was amended indicated the regular meeting will be on the second Monday of each month, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

5. Officers' reports

a. Chairman – Bob Schmillen

- Received an invitation from Mark Winson with the City of Mankato to the Call 2017 Customer Community meeting to be held on August 24th.

b. Vice-Chair – Paul Aukes

- No Report.

c. Treasurer – Art Zuhlsdorf

- Reviewed the cash activity report.
- The balance of the checking account as of July 24, 2017 was \$2,321,618.01.
- Reviewed bills totaling \$365,557.38.

Resolution 17.72: Treasurer Zuhlsdorf moved to accept the report and pay all Bills. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

- The balance of the checking account after paying, payroll deductions, and deposits will be \$1,987,611.81.
- Reviewed the July 31, 2017 financial statements.

Resolution 17.73: Treasurer Zuhlsdorf moved to approve the July 31, 2017 balance sheet. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

Resolution 17.74: Treasurer Zuhlsdorf moved to approve the July 31, 2017 Income Statement. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

d. Secretary – James Deike

- The book balance of the collateral from Community Bank as of July 31, 2017 was \$2,774,942.25.
- Issued two building permits to Northern Energy Homes, and EM Home Builders for new construction.

6. Open forum from Constituents

- None.

7. Old Business

a. Rate Review

- Reviewed information received from Chuck Pettipiece and discussed a possible rate increase for 2018.

b. Engineering

- No Report.

c. System Maintenance

- Shane reported on the current maintenance issues.

d. Review the 2018 Proposed Budget

- Call for a Public Hearing to be set for the September meeting.

Resolution 17.75: Member Westman moved to hold a Public Hearing for the 2018 Budget on September 11, 2017 at the Mankato Municipal Conference room at 7:00 p.m. Upon a second from Kallheim, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

e. Meeting Schedule

- No report.

f. Review the 2017 Calendar of Events

- Reviewed with no changes being made.

g. Other

- None.

8. New Business

- None.

9. Discuss Agenda for the September 11, 2017 Public Hearing and Regular Meeting

- The agenda will be set next week.

10. Adjournment

- The meeting was adjourned at 8:30 p.m.

Respectfully Submitted

/s/ James Deike

James Deike

Secretary of the Lake Washington Sanitary District