

**MINUTES OF THE ANNUAL MEETING OF BOARD
MEMBERS OF
LAKE WASHINGTON SANITARY DISTRICT
January 9, 2017**

1. Call to Order

Chairman Schmillen called the annual meeting of the Board to order at 7:00 p.m. on Monday, January 9, 2017, at the Mankato Regional Airport conference room, at 3030 Airport Road, Mankato, MN 56001.

2. Roll Call

Present: Paul Aukes, Jerry Kallheim (via phone), Randy Westman, Art Zuhlsdorf, and Robert Schmillen.

3. Review and approval of agenda

Resolution 17.01: Member Aukes moved to approve the agenda. Upon a second from Kallheim, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

4. Review and approval of Minutes

Resolution 17.02: Member Zuhlsdorf moved to approve the minutes of the December 27, 2016 regular meeting. Upon a second received from Kallheim, the motion passed by a vote of 5 in favor, 0 against 0 abstaining, and 0 absent.

5. Officers' reports

a. Chairman – Robert Schmillen

- Payment has been received from the City of Madison Lake.

b. Vice Chair – Paul Aukes

- No Report.

c. Treasurer – Art Zuhlsdorf

- The Balance of the Checking Account on December 27, 2016 was \$2,457,666.73
- Bills due totaling \$15,377.28 were reviewed.

Resolution 17.03: Treasurer Zuhlsdorf moved to pay the bills as presented. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

- The balance of the checking account after the bills are paid payroll deductions and refunds will be \$2,468,859.18.

d. Secretary – James Deike

- No Report.

6. Appointments, Designations, and Assignments

a. Appointment of Officers for ensuing year

- Member Aukes nominated Robert Schmillen Chair-Person, a unanimous vote was passed.
- Member Westman nominated Paul Aukes for Vice-Chair, a unanimous vote was passed.
- Member Kallheim nominated Art Zuhlsdorf for Treasurer, a unanimous vote was passed.

b. Designate Official Newspaper

Resolution 17.04: Member Kallheim moved to designate the Mankato Free Press as the official Newspaper of the District. Upon a second from Zuhlsdorf, the motion passed by a vote of 5 in favor, 0 against 0 abstaining, and 0 absent.

c. Select Official Depository

Resolution 17.05: Member Zuhlsdorf moved to name the Community Bank as the official Depository of the District. Upon a second from Kallheim, the motion passed by a vote of 5 in favor, 0 against 0 abstaining, and 0 absent.

d. Discuss CODE and Procedural Changes

- Discussed a change in the CODE to reflect the cost of Future connections for Ballantyne, and Madison Lakes.

Resolution 17.06: Member Aukes moved to revise the District CODE to reflect the future connection fee for Ballantyne, and Madison Lakes, beginning with the year 2014 the connection fee of \$17,018.03, and increasing each year by 4%. Upon a second from Westman, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

e. Annual appointments to administrative positions

Resolution 17.07: Member Aukes moved to appoint Sarah Kloss as the Assistant to the Treasurer. Upon a second from Zuhlsdorf the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

Resolution 17.08: Member Zuhlsdorf moved to appoint Jim Deike as the District Secretary. Upon a second from Kallheim, the motion passed by a vote of 5 in favor 0 against, 0 abstaining, and 0 absent.

f. Assign committee members

- Member Westman agreed to serve as the maintenance committee chair.
- Member Zuhlsdorf agree to serve as the Budget committee chair with assistance from the District Chair, and Secretary.

g. Other

- None.

7. Open forum from Constituents

- None.

8. Old Business

a. Engineering

- No report.

b. System Maintenance

- Shane Youell reported that the Sentry Advisor panels have been sending alerts for pump problem. The regular maintenance is continuing.

c. Review Contracts for Professional Serviced

- Reviewed proposals from Blethen Gage & Krause, Pettipiece and Associates, Abdo Eick & Meyers, and Viesjhans Lawn Service.

Resolution 17.09: Member Kallheim move to accept the proposal form Blethen Gage & Krause. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against 0 abstaining, and absent.

Resolution 17.10: Member Westman move to accept the proposal form Pettipiece & Associates. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against 0 abstaining, and absent.

Resolution 17.11: Member Westman move to accept the proposal form Abdo Eick & Meyers. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against 0 abstaining, and absent.

Resolution 17.12: Member Kallheim move to accept the proposal form Wiesjhan Lawn Service. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against 0 abstaining, and absent.

d. Review the 2017 Calendar of Events

- Calendar reviewed with no changes made.

e. Other

- None.

9. New Business

a. Other

- Discussed an inquiry from George Leary Blue Earth County regarding a Dauk property R39.10.11.228.001. The property is not in the District, however, if a connection is requested, the property will have to be annexed into the District. Also since the property is on the Lake, no septic system may be installed.

10. Discuss Agenda for the January 23, 2017 meeting

- The agenda will be set next week.

11. Adjournment

The meeting was adjourned at 8:49 p.m.

Respectfully Submitted

/s/ James Deike

James Deike

Secretary of the Lake Washington Sanitary District