

**MINUTES OF THE REGULAR MEETING OF BOARD
MEMBERS OF
LAKE WASHINGTON SANITARY DISTRICT
November 14, 2016**

1. Call to Order

Chairman Schmillen called the regular meeting of the Board to order at 7:00 p.m. on Monday, November 14, 2016 at the Mankato Regional Airport conference room, at 3030 Airport Road, Mankato, MN 56001.

2. Roll Call

Present: Paul Aukes, Jerry Kallheim (via telephone), Randy Westman, Art Zuhlsdorf and Bob Schmillen.

3. Review and approval of agenda

Resolution 16.105: Member Zuhlsdorf moved to approve the meeting agenda. Upon a second from Aukes the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

4. Review and approval of the Minutes Regular Meeting of the October 24, 2016 Regular Meeting

Resolution 16.106: Member Zuhlsdorf moved to approve the minutes of the October 24, 2016 Regular Meeting. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

5. Officers' reports

a. Chairman – Bob Schmillen

- Met with the City of Madison Lake Administrator regarding the open invoice, odor issue at the lift station, and the Cities request for a sewer connection.

b. Vice Chair

- No Report.

c. Treasurer – Art Zuhlsdorf

- The balance of the checking account as of November 14, 2016 is \$2,106,357.68.
- Reviewed the bills due in the amount of \$105,354.07.

Resolution 16.107: Treasurer Zuhlsdorf moved to pay the bills as presented. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

- The balance of the checking account after the bills are paid and other deductions will be \$1,989,070.83.

d. Secretary – James Deike

- Received information from the City of Mankato regarding a meeting for MPCA proposed changes. Received information from Abdo Eick & Meyers implementing technology enhancements.

6. Open forum from Constituents

- None.

7. Old Business

a. Engineering

- Chairman Schmillen contacted Chuck Vermeersch to confirm that the amount being billed agreed with the amount the City of Mankato is recording. Mr. Vermeersch confirmed that the amount being billed is 99.1% correct.

b. System Maintenance

- Shane Youell reported on the current maintenance issues.
- Member Westman reported on a meeting with Schwickerts regarding the open invoice. Also Schwickerts has items that belong to the District which will be picked up.
- Member Westman and Shane Youell are investigating a purchase of a Camera.

c. Review the 2016 Calendar of Events

- Reviewed Calendar with no changes.

d. Other

- Chairman Schmillen and member Aukes met with Paul Schneider regarding the petition presented by Larry Maruska. The petition requested that the financial statements and audio files of the meeting be available on the District's Web Page.
- Schneider reviewed the request, and found no legal obligation for the District to provide this information on the District's Web page.

- Schmillen and the Secretary met with the City of Madison Lake regarding the open invoice due the District, the odor issue at the lift station in Madison Lake, and the sewer connection requested by the City.
- Discussed the Public Hearing for the Delinquent user fees.

8. New Business

a. Other

- No New Business.

9. Discuss Agenda for the November 28, 2016 Public Hearing and Regular Meeting

- Agenda will be set next.

10. Adjournment

The meeting was adjourned at 7:45 p.m.

Respectfully Submitted

/s/ James Deike

Secretary of the Lake Washington Sanitary District